

COLORADO STATE UNIVERSITY SYSTEM

Policy and Procedures Manual

SUBJECT: GOVERNANCE

Policy 130: CSUS Board Training and Best Practices Policy

Board Policy

In accordance with House Bill 18-1198 and C.R.S. § 24-3.7-102, each statutorily created Board or Commission in state government must implement written policies and obtain annual training. The Board of Governors satisfies its obligations under House Bill 18-1198 and C.R.S. § 24-3.7-102 through its written bylaws, policies and procedures and through its training sessions.

In addition to setting forth the Board's role and mission, the Board's policies and procedures include guidance on conflicts of interest, as well as compliance with the Colorado Open Records Act and the Colorado Open Meetings Law. The Board's bylaws and policies also ensure the Board meets its fiduciary obligations to the CSUS and its institutions, and properly oversees the institutions' academic and student affairs in accordance with current higher education best practices. In addition, the Board obtains significant financial information from the System institutions at the Board's meetings in order to make fully informed decisions in accordance with its fiduciary responsibilities.

Procedures and Guidelines

In compliance with House Bill 18-1198 and C.R.S. § 24-3.7-102, the Board regularly takes the following actions:

- Board policies and bylaws are annually reviewed and amended, as needed, to ensure conformity with state and federal law.
- The Board discusses its Conflict of Interest policy and those related obligations annually at its May meeting.
- The Board annually engages in an in-depth strategic analysis of the CSUS at its June retreat to ensure compliance with statutory obligations and alignment of goals and strategic directives, and the Board regularly revisits the strategic mission at each business meeting.
- An orientation for Board members is scheduled annually at the June Board retreat and may also be provided at other times during the year for new Board members, as necessary.
- Additional training is provided during the year in specific areas, as needed, and Board members are encouraged to attend outside conferences and workshops to be informed on current best practices and trends.
- The Board, through its Evaluation Committee, annually reviews the management practices and goals of the professional Board staff to ensure compliance with the overall CSUS strategic mission and direction.
- The Board, through its Audit and Finance Committee and its financial policies, exercises proper oversight, investment, and use of System funds.
- The Board and the Chancellor coordinate, as needed, with other Colorado boards and commissions, educational institutions, and state agencies.
- Through the Chancellor's office, the Board regularly receives information on current best practices, pending legislation, and trends that have implications for higher education institutions.

History: Effective December 6, 2018 by Board Resolution