

Resolutions for Board of Governors Action – May 3, 2017

1. Audit and Finance Committee: Approval of FY 2017-18 Audit Plan *(2017-0040-050317)*
2. Audit and Finance Committee: CSU – Approve the plan for increasing parking permit fees and modification to multiple vehicle fine to become effective July 1, 2017 *(2017-0041-050317)*
3. Audit and Finance Committee: CSU – Approve the plan for increasing CSU Traffic Citation fines to become effective July 1, 2017 *(2017-0042-050317)*
4. Audit and Finance Committee: Adoption of FY 2017-18 E&G Incremental Budget, Tuition, Fees, and Other Schedules and Policies as Required by Statute, the Board and CCHE for CSU, CSU-Pueblo, CSU Global Campus and the CSU System *(2017-0043-050317)*
5. Audit and Finance Committee: Adoption of the FY 2018-19 Combined Campuses Capital Construction Prioritization List for Presentation to CCHE *(2017-0044-050317)*
6. Real Estate/Facilities Committee: Approval of the Colorado State University Program Plan for the Shepardson Hall Addition and Renovation for \$38-\$43M *(2017-0045-050317)*
7. Real Estate/Facilities Committee: Approval of the Colorado State University Phase II of the JBS Global Food Innovation Center in honor of Gary and Kay Smith for \$7M *(2017-0046-050317)*
8. Certification of the Consent Agenda *(2017-0047-050317)*

MATTER FOR ACTION:

Approval of the FY 2017-2018 Audit Plan for the Colorado State University System

RECOMMENDED ACTION:

MOVED, that the Board of Governors approve the proposed FY 2017-2018 Audit Plan, as presented to and approved by the Board's Audit and Finance Committee, for Colorado State University, Colorado State University Pueblo, and Colorado State University Global Campus.

EXPLANATION:

Presented by Allison Horn, Director, Internal Auditing, Colorado State University System.

Each year the Director of Internal Auditing proposes a plan for audits at the three institutions. The plan is based on an assessment of organizational risks considering such criteria as time since last audit, level of activity (financial activity, research activity, organizational and regulatory complexity and other appropriate measures of activity), and visibility of programs; and is informed by input from administrators at the institutions and the audit staff.

Audit resources available at the CSUS are: Audit Director, Information Technology Audit Manager, Audit Manager, Principal Auditor, and three Senior Auditors.

The approval of the FY 2017-2018 Audit Plan is in accordance with Bylaw VII of the Colorado State University System Board of Governors, as supplemented by Board Policy 111, and will provide the authority for the Department of Internal Auditing to address its charge to provide the Board of Governors and the Chancellor with an independent and objective evaluation of the internal controls necessary to accomplish System objectives in compliance with policies and procedures, regulatory requirements, and sound business practices.

Approved Denied


Secretary

5/3/17
Date

MATTER FOR ACTION:

Fees: Colorado State University Parking

RECOMMENDED ACTION:

MOVED, that the Board of Governors of the Colorado State University System approve the plan for increasing parking permit fees and modification to multiple vehicle fine to become effective July 1, 2017.

EXPLANATION:

Presented by Lynn Johnson, Vice President for University Operations

Parking and Transportation Services is requesting a three-year nominal increase in parking permit fees, a one-time larger increase for resident hall parking, create a new secured bicycle parking permit, and a modification to the application of an existing parking fine. The increased revenue will be used to fund the continued cost increases with reconstructing existing parking lots, programmatic cost increases and help offset the cost of new parking options which include lower parking prices (permits and meter rates) in three of the parking locations (see Exhibit A).

Parking permits would increase 3% per year for the next three years, beginning in FY18. The exception would be parking permits for resident halls, which will increase 32% in FY18 and then 3% annually for the next two years (see Exhibit A). The 32% was originally set to occur FY17 when all other permits increased by that amount, but it was decided to forgo it, to determine its necessity. A new secured bicycle parking permit will be established at \$80 for an annual permit (\$35 per semester if purchased individually) to allow individuals to park their bicycles securely in a covered shelter. The misuse – multiple vehicle fine will change from two \$75 citations to one \$150 citation; net amount due by violator will remain the same.

MATTER FOR ACTION:

CSU Traffic Citation Fines: Colorado State University Police Department

RECOMMENDED ACTION:

MOVED, that the Board of Governors of the Colorado State University System approve the plan for increasing CSU Traffic Citation fines to become effective July 1, 2017.

EXPLANATION:

Presented by Lynn Johnson, Vice President for University Operations

The Colorado State University Police Department is requesting an increase in the Traffic Education and Enforcement Program (TEEP) citation fines that may be issued to students, employees, or community members driving on campus. The TEEP citation increase will be used to fund the increase in costs associated with the program such as patrol vehicle maintenance and replacement, speed detection devices, motorcycle traffic unit equipment and uniforms, traffic enforcement training, computer hardware and software for secure storage and tracking of citation records, student staffing, and police overtime enforcement.

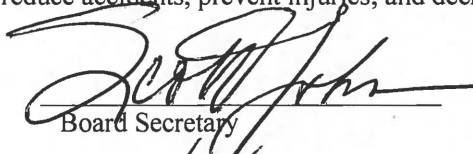
TEEP citation fine increases are based on the City of Fort Collins municipal fine citation price as well as the increase in expenses associated with the program. The original intent of the TEEP program was to price CSU traffic citations at 50% of a similar municipal citation. Since the inception of the TEEP program in 2004, the fines have only increased once in 2007. Since then the municipal fines have continued to increase and TEEP fines have not. With this proposed increase, our citations will remain at a lower price than municipal citations (except in the case of a seatbelt violation); however, we are reducing the gap to be closer to 70% of municipal fines as opposed to 50%. We intend to keep the fines the same for the next 5 years and review them again in comparison with municipal fines and our program costs.

The CSU Police Department's responsibility is the protection of life and property and the promotion of a safe environment within the CSU community. The enforcement of traffic and municipal ordinances on University property is another tool to enable CSUPD to better serve the University community. Since traffic violations are the proximate cause of serious injury accidents, it is beneficial to both the University and general community's safety to address traffic violations. The high incidence of vehicular and pedestrian traffic on and around the University makes traffic enforcement desirable to reduce accidents, prevent injuries, and decrease property loss.

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Approved

Denied



Board Secretary
5/3/17

Date

TEEP Citation Fine Increase

Board of Governors of the
Colorado State University System
Meeting Date: May 2-3, 2017
Action Item

MATTER FOR ACTION:

Approval of the FY 2017-2018 E&G operating budget incremental increases and expenditures along with approval of all tuition, tuition differentials, fees, fee policies and manuals, room and board, dining, and other rates and charges for Colorado State University, CSU – Pueblo, CSU Global Campus and the CSU System as appropriate to each unit.

RECOMMENDED ACTION:

MOVED, that the Board of Governors approve all proposed schedules, budgets, and rate/rate increases as listed in MATTERS FOR ACTION, and as presented in the Finance Committee presentation of the Board of Governors on May 2, 2017 for the 2017-2018 Fiscal Year, contingent upon the General Assembly finalizing the Long Bill with funding for higher education at or above the estimated levels in the proposed budgets.

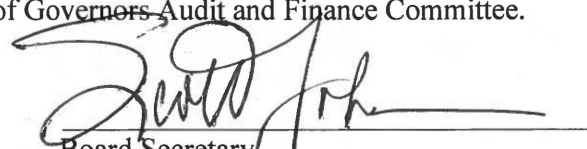
EXPLANATION:

Presented by Lynn Johnson, Chief Financial Officer, Colorado State University System
This action item represents the culmination of a yearlong discussion with the Board of Governors about the upcoming FY 2017-2018 financial structure for Colorado State University, CSU – Pueblo, CSU Global Campus and the CSU System. Adoption of the budgetary items are in accordance with past board policies and are required by various statutes or policies of the Colorado Commission on Higher Education (CCHE).

This item is recommended by the Board of Governors Audit and Finance Committee.

Approved

Denied



Board Secretary
5/3/17

Date

Board of Governors of the
Colorado State University System
Meeting Date: May 2-3, 2017
Action Item

2017-0044-050317

MATTER FOR ACTION:

Approval of the FY 2018-2019 CSU System Combined Capital Construction Priority List for State Funded Construction Projects for CSU and CSU-Pueblo

RECOMMENDED ACTION:

MOVED, that the Board of Governors approve the attached FY 2018-2019 capital construction prioritization list for the CSU System.

FURTHER, that staff is authorized to submit any and all documents required by the Department of Higher Education, Governor's Office, and the General Assembly.

EXPLANATION:

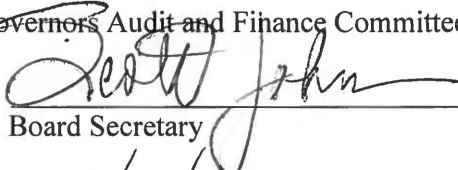
Presented by Lynn Johnson, Chief Financial Officer, Colorado State University System

This action item reflects the yearly required approval by the Board of a prioritized combined capital construction list for consideration by the CCHE, OSPB, CDC, and the Joint Budget Committee. This is an annually occurring Action Item that requires Board approval and represents the official request for state funded capital projects for FY 2018-2019.

This item is recommended by the Board of Governors Audit and Finance Committee.

Approved

Denied



Board Secretary



Date

**Board of Governors of the CSU System
FY 18-19 Combined Campus State Capital Construction Request**

Priority	Funding	Project Name	FY 17-18*	FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23	Total State Funds	Total Cash Funds	Total Project Costs
1	Slate	CSU-Pueblo Psychology Renovation and Addition	\$10,602,396	6,210,355					\$16,812,751		\$16,812,751
	Cash										(State only)
2	Slate	Shepardson Renovation and Addition	\$4,527,223	13,482,700	6,585,576				\$24,595,499		\$42,804,919
	Cash				18,209,420					\$18,209,420	(State & Cash)
3	Slate	Anatomy-Zoology East		15,784,650					\$15,784,650		\$15,784,650
	Cash										(State only)
4	Slate	Chemistry B&C wing		24,951,150					\$24,951,150		\$24,951,150
	Cash										(State only)
5	Slate	CSU-Pueblo Technology Building Renovation & Addition		16,100,000					\$16,100,000		\$16,100,000
	Cash										(State only)
	Slate	NWC CSU Water Resources Center COP			62,400,000				\$62,400,000		\$90,600,000
	Cash				28,200,000					\$28,200,000	(State & Cash)
	Slate	NWC Equine & Community Clinics COP			30,200,000				\$30,200,000		\$30,200,000
	Cash										(State only)
	Slate	District Chiller Expansion			17,400,000				\$17,400,000		\$17,400,000
	Cash										(State only)
	Slate	Western Slope AES Consolidation			10,000,000				\$10,000,000		\$10,000,000
	Cash										(State only)
	Slate	San Luis Research Station				4,800,000			\$4,800,000		\$4,800,000
	Cash										(State only)
	Slate	Education Building Revitalization					20,000,000		\$20,000,000		\$20,000,000
	Cash										(State only)
	Slate	NWC CSU Center						107,400,000	\$107,400,000		\$107,400,000
	Cash										(State only)
	Slate	CSU-Pueblo Art/Music Building Renovation & Addition			18,000,000				\$18,000,000		\$18,000,000
	Cash										(State only)
	Slate	CSU-Pueblo Administration Building Renovation & Addition				15,000,000			\$15,000,000		\$15,000,000
	Cash										(State only)
	Slate	CSU-Pueblo Facilities Management Building Renovation & Addition					15,000,000		\$15,000,000		\$15,000,000
	Cash										(State only)

State Funds Request for FY 18-19 \$ 76,528,855

Approval of FY17-18 capital construction funding for the CSU-Pueblo Psychology Building and CSU Shepardson building is still pending legislative approval. If funding is not provided in FY17-18, the requested funding will shift to FY 18-19.

MATTER FOR ACTION:

Approval of the Colorado State University Program Plan for the Shepardson Hall
Addition and Renovation for \$38-\$43M.

RECOMMENDED ACTION:

MOVED, that the Board of Governors of the Colorado State University System approves the Program Plan for the Shepardson Hall Addition and Renovation.

EXPLANATION:

Presented by Lynn Johnson, Vice President for University Operations.

Colorado State University is requesting approval of the updated program plan for the Shepardson Hall Renovation and Addition. This project has been on CSU's State Capital Construction Request list for over 10 years, and the old program plan was in need of a refresh. The last BOG approval for this project was in 2013. The updated plan includes renovation of the existing building (46,811 gsf) and construction of an additional 42,000 gsf. The addition will provide space for classrooms, laboratories and a large auditorium. The existing building will be renovated to provide a Student Success Center, computer labs, office space for the Department of Agricultural and Resource Economics (currently located in the Clark Building), studio space for Horticulture and Landscape Architecture and the Dean's office. The estimated cost for the project is \$38M-\$43M to be paid from donations and State Capital Construction Funds.

Colorado State University intends to procure this project through a target value design-build lump sum project delivery method. The intent is to encourage innovation and ultimate value by allowing great flexibility in the specifications, with code minimum requirements as the base bid and upgrade to CSU standards as part of the scope ladder. Initial graphic concepts from this program plan will be included in the RFP for information only. The intent of this procurement method is for the design build firms to use the concepts as a standard of care in developing their own innovation and cost effective solutions to the design problem and RFP as stated both in narrative and graphic form.

A more detailed project description can be found in the attached Summary of Program Plan, and the full program plan is posted at www.facilities.colostate.edu.

**Board of Governors of the
Colorado State University System
Meeting Date: May 2-3, 2017
Action Item**

**SUMMARY OF PROGRAM PLAN FOR THE SHEPARDSON HALL ADDITION AND
RENOVATION**

This project will renovate the existing Shepardson Hall (46,800 gsf), built in 1938, and construct additions to the north and south (approx. 42,000 gsf). The renovation will entirely revitalize the building with a new floor plan, modern architectural finishes, new plumbing, mechanical, electrical and telecommunications systems. As planned, the existing building will provide space for a Student Success Center, computer labs, office space for the Department of Agricultural and Resource Economics (currently located in the Clark Building), studio space for Horticulture and Landscape Architecture and the Dean's office. The new additions will provide space for classrooms, laboratories and a large auditorium.

The College of Agricultural Sciences is embracing challenges related to the safety, security and sustainability of our agricultural ecosystem and is committed to becoming the unquestioned, globally preeminent institution in meeting these challenges. Talented faculty need cutting edge technology to groom and nurture tomorrow's leaders, as well as to provide groundbreaking research for Agriculture's most pressing problems. The College currently has program spaces in several buildings around campus, including Shepardson Hall, Plant Sciences, Animal Sciences, Natural and Environmental Sciences, Weed Research Lab, Insectary, and Andrew Clark. There is a desire to consolidate some departments and to make Shepardson Hall the "home base" for all Agricultural Sciences students. Key components of this vision include: the new Student Success Center, computer lab and collaboration space, state of the art research and teaching labs as well as a large auditorium.

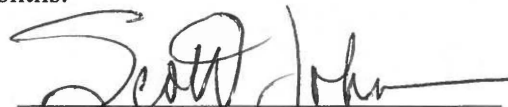
Shepardson Hall is currently utilized to capacity and has had limited upgrades over its long history. The building is structurally sound, but the building systems cannot support 21st century research and instruction. The existing building width is also too narrow to accommodate larger classrooms and lab spaces, which will be accommodated in the additions.

The estimated cost for the project is \$38M-\$43M to be paid from donations and State Capital Construction Funds. The project is currently shown as 2 phases on the State Budget request. Once approvals are in place and funding is received, the target value design-build lump sum project is expected to take approximately 24 months.



Approved

Denied



Board Secretary
5/3/17

Date

Shepardson Hall Addition and Renovation

**Board of Governors of the
Colorado State University System
Meeting Date: May 2-3, 2017
Action Item**

2017-0046-050317

MATTER FOR ACTION:

Approval of the Colorado State University Phase II of the JBS Global Food Innovation Center in honor of Gary and Kay Smith for \$7M.

RECOMMENDED ACTION:

MOVED, that the Board of Governors of the Colorado State University System approves Phase II of the JBS Global Food Innovation Center in honor of Gary and Kay Smith.

EXPLANATION:

Presented by Lynn Johnson, Vice President for University Operations.

In August 2016 the Board of Governors approved the program plan for the JBS Global Food Innovation Center in honor of Gary and Kay Smith, an approximately 38,000 gsf addition to be constructed on the south side of the existing Animal Sciences building. The cost of the project was estimated at \$13.5-\$14.8M for a core and shell building that would be fit out as additional donations were received. The current cost model for the project identifies costs for these areas as scope ladder items.

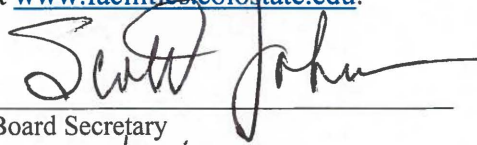
Additional funding has been allocated for Phase II of this project from university resources. The funding will accommodate complete fit out of spaces documented in the previous Board approved naming of the facility. The current cost model and associated estimate for Phase II is around \$7M. We estimate a total project development cost, with the addition of Phase II, of approximately \$20M-\$21M.

The JBS Global Food Innovation Center in honor of Gary and Kay Smith will create a world class, integrated facility to provide hands-on instruction for students in food animal handling and meat processing.

The updated program plan is posted for reference at www.facilities.colostate.edu.

Approved

Denied



Board Secretary
5/3/17

Date

JBS Global Food Innovation Center in honor of Gary and Kay Smith, Phase II

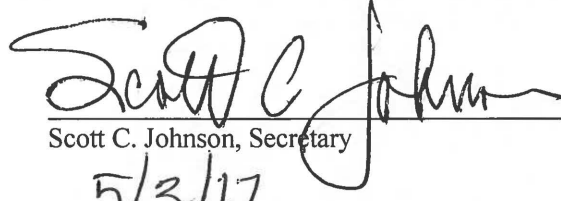
CERTIFICATION OF CONSENT AGENDA ITEMS

The undersigned Secretary of the Board of Governors for the Colorado State University System hereby certifies:

That with a unanimous affirmative vote of the voting members of the Board of Governors at a duly held meeting thereof on May 3, 2017, the consent agenda items listed below were referred for consideration of approval and were adopted:

- Colorado State University System
 - Minutes of the February 1-2, 2017 Board Retreat, Board Meeting and Committee Meetings
 - Minutes of the April 6, 2017 Special Board Meeting
- Colorado State University
 - New Degree Programs (*referred by Academic and Student Affairs Committee*):
 - Master of Science in Materials Science and Engineering, Plan A and Plan B
 - Ph.D. in Materials Science and Engineering
 - Bachelor of Arts, Major in Women's and Gender Studies
 - Ph.D. in Anthropology
 - New Graduate Certificates (*referred by Academic and Student Affairs Committee*):
 - Adventure Tourism
 - Agritourism Management
 - Business Analytics & Accounting Systems
 - Conservation Actions with Lands, Animals, & People
 - Facilitating Adult Learning
 - High Impact On-Demand Learning Solutions
 - Nutrition Sciences
 - TESOL Education
 - 2017-18 Academic Faculty and Administrative Professional Manual Revisions (*referred by Academic and Student Affairs Committee*):
 - Section C.2.1.9.3 – Membership and Organization; Section C.2.1.9.4 Election to Membership and Term of Service
 - Section C.2.1.9.3 – Membership and Organization
 - Section C.2.1.9.5.h – Committee on Strategic and Financial Planning
 - Section C.2.1.9.5.i – Committee on Teaching and Learning
 - Section E.15.1 – Initiating the Disciplinary Process
 - Section F.3.2.1 – Sick Leave Accrual
 - Section I.19 – Policies Regarding Controlled Substances, Illicit Drugs, and Alcohol
- Colorado State University-Pueblo
 - Faculty Handbook Revisions (*referred by Academic and Student Affairs Committee*):
 - Sections 2.7.2.4, 2.7.4, 2.7.5, and 2.7.6
 - Section 2.13.1.1

The consent agenda items together with a record of the votes for the resolutions have been recorded and will be entered into the full minutes of the duly held May 3, 2017, meeting of the Board of Governors.



Scott C. Johnson, Secretary
5/3/17

Date