

COLORADO STATE UNIVERSITY

-----System Office-----

Colorado State University System Office	Date Issued:
Policy Title: Weapons Policy	Approved By:

1. Policy Statement.

The Board of Governors of the Colorado State University System (System) recognizes that the possession, use, or display of Weapons on System office property should be subject to reasonable control to manage the increased risks associated with having Weapons on System office property, which is consistent with the best practices of other University Systems. Some of the data and analysis supporting those best practices are contained in the position statement dated August 12, 2008, by the Board of Directors of the International Association of Campus Law Enforcement Administrators, Inc. ("IACLEA"). According to that statement, the presence of students carrying concealed weapons would not reduce violence on campuses and that having such weapons may dramatically increase violence on campus arising from (a) the potential for accidental discharge or misuse of firearms at on-campus parties or student gatherings, (b) the potential for guns to be used as a means to settle disputes, and (c) that police officers responding to a situation involving an active shooter may not be able to distinguish between the shooter and others with firearms. The System concurs with IACLEA's position statement and believes that safety on System Office property will be improved by reasonably controlling Weapons.

All Systems Employees, Students, and Visitors/Guests are prohibited from possessing, using, or displaying Weapons on System Office property without written authorization from the Chancellor of the System, whether or not a federal or state permit to possess the Weapon has been issued to the possessor.

2. Application of Policy.

The policy applies to all Employees, Students, and Visitors/Guests on System office property, which includes, but is not limited to, buildings, office space, parking lots and vehicles.

3. Exceptions.

Certified Law Enforcement Officers may wear their service firearm while on System office property in accordance with federal, state, local law and their department policy.

Persons in the military in performance of their official duties, to the extent they are legally permitted to possess Weapons in the jurisdiction in which they are allocated and only in accordance with their own policies, may do so on System office property.

The Chancellor has the discretion to grant written permission to an Employee to carry, possess, use, or display a Weapon on System office property for special circumstances. Employees seeking such an exemption must submit a written request to the Director of Human Resources with the following information:

1. Name and contact information of person requesting exception;
2. Detailed reason for request (including reason other security measures are insufficient);
3. Exact description of Weapon under consideration and relevant permits;
4. Location where the Weapon will be present and for how long; and
5. What security measures will be taken to ensure safety.

A request for an exemption to carry a concealed Weapon on System office property must include the five categories of information listed above, and must also contain a detailed factual basis demonstrating the following:

- (a) The applicant possesses a valid permit to carry a concealed Weapon in Colorado; and
- (b) There is a specific, serious and on-going threat to the applicant's safety on System office property that can be reduced by carrying a concealed Weapon and is supported by a court order of protection, a written recommendation from another law enforcement agency or other similar document.

The Director of Human Resources, in consultation with law enforcement, will make a recommendation to the Chancellor. Any written application seeking an exemption that is granted by the Chancellor is valid only for the time period specified therein or for one year from the date of issue, whichever is shorter.

All decisions by the Chancellor are final.

4. Definitions.

1. System office. "System office" means all property owned, leased and occupied by the System office personnel, including all offices and parking lots leased by the System office.
2. Certified Law Enforcement Officer. "Certified Law Enforcement Officer" means a person who (a) is an employee of a federal, state or local governmental agency, (b) authorized by law to engage in or supervise the prevention, detection, investigation, or prosecution of, or the incarceration of any person for any violation of law, and (c) is authorized by the agency to carry a Weapon.
3. Employee. "Employee" means any individual who is employed by the System in any capacity and including, staff, hourly workers, and other individuals whether they are serving in a full or part-time capacity.

4. Visitor/Guest. "Visitor/Guest" refers to all individuals who may come on to System office Property in an official or unofficial capacity, whether invited or not, to attend events, volunteer, meet with members of the System office or for any other reason.
5. Weapons. "Weapons" for the purposes of this policy shall include:
 - a. All items defined as a firearm or weapon in C.R.S. § 18-12-101, including a "Ballistic knife," "Blackjack," "Bomb," "Firearm silencer," "Gas gun," "Gravity knife," "Handgun," "Knife," "Machine gun," "Short rifle," "Short shotgun," "Stun gun," and "Switchblade knife."
 - b. Shotguns, rifles, bows, crossbows, pellet guns, tazers or electronic stun weapons.
 - c. Explosives, such as grenades, blasting caps, detonators, timers, incendiary wire and other containers containing explosive substances including fireworks and black powder.

5. Procedures and Responsibilities.

The Chancellor is responsible for enforcement of this policy and will take into account the facts and circumstances of each situation, including actions taken in self-defense.

Any member of the Systems office community, including Employees and Students, who violate this policy may be subject to disciplinary sanctions under applicable System policies.

Any Visitor/Guest who violates this policy shall be notified of the violation by the System and asked to comply. If the individual does not comply, the individual will be referred to the appropriate legal authorities, including the appropriate Sheriff's Department, and may be removed from System Property and may be subject to legal penalties, including criminal trespass provisions under applicable Colorado Revised Statutes.

The System expects all employees and guests to help maintain safety and security on System office property. All Employees, Students, and Visitors/Guests who have knowledge of Weapons on System office Property have an obligation to report that knowledge promptly to System Officials.

6. References and Cross-references

Administrative Professional Handbook 2.12.

Approved:

Effective:

Revised: