

# COLORADO STATE UNIVERSITY

-----Global Campus-----

Colorado State University-Global Campus	Date Issued:
Policy Title: Weapons Policy	Approved By:

1. Policy Statement.

The Board of Governors of the Colorado State University System and Colorado State University-Global Campus (the "University") recognizes that the possession, use, or display of Weapons on University property should be subject to reasonable control to manage the increased risks associated with having Weapons on University property, which is consistent with the best practices of other colleges and universities. Some of the data and analysis supporting those best practices are contained in the position statement dated August 12, 2008, by the Board of Directors of the International Association of Campus Law Enforcement Administrators, Inc. ("IACLEA"). According to that statement, the presence of students carrying concealed weapons would not reduce violence on campuses and that having such weapons may dramatically increase violence on campus arising from (a) the potential for accidental discharge or misuse of firearms at on-campus parties or student gatherings, (b) the potential for guns to be used as a means to settle disputes, and (c) that police officers responding to a situation involving an active shooter may not be able to distinguish between the shooter and others with firearms. The University concurs with IACLEA's position statement and believes that safety on University property will be improved by reasonably controlling Weapons.

All University Employees, Students, and Visitors/Guests are prohibited from possessing, using, or displaying Weapons on University property without written authorization from the Chief Executive Officer (C.E.O.) of the University, whether or not a federal or state permit to possess the Weapon has been issued to the possessor.

2. Application of Policy.

The policy applies to all Employees, Students, and Visitors/Guests on University property, which includes, but is not limited to, buildings, office space, parking lots and vehicles.

3. Exceptions.

Certified Law Enforcement Officers may wear their service firearm while on University property in accordance with federal, state, local law and their department policy.

Persons in the military in performance of their official duties, to the extent they are legally permitted to possess Weapons in the jurisdiction in which they are allocated and only in accordance with their own policies, may do so on University property.

The C.E.O. of the University has the discretion to grant written permission to an Employee to carry, possess, use, or display a Weapon on University property for special circumstances. Employees seeking such an exemption must submit a written request to the Director of Human Resources with the following information:

1. Name and contact information of person requesting exception;
2. Detailed reason for request (including reason other security measures are insufficient);
3. Exact description of Weapon under consideration and relevant permits;
4. Location where the Weapon will be present and for how long; and
5. What security measures will be taken to ensure safety.

A request for an exemption to carry a concealed Weapon on University property must include the five categories of information listed above, and must also contain a detailed factual basis demonstrating the following:

- (a) The applicant possesses a valid permit to carry a concealed Weapon in Arapahoe County; and
- (b) There is a specific, serious and on-going threat to the applicant's safety on University property that can be reduced by carrying a concealed Weapon and is supported by a court order of protection, a written recommendation from another law enforcement agency or other similar document.

The Director of Human Resources, in consultation with law enforcement, will make a recommendation to the C.E.O. Any written application seeking an exemption that is granted by the C.E.O. is valid only for the time period specified therein or for one year from the date of issue, whichever is shorter.

All decisions by the C.E.O. are final.

The C.E.O. also has the discretion to grant written permission to an Employee to store the applicant's handgun in the applicant's vehicle while on University property, provided that (a) the applicant has a valid permit to carry a concealed Weapon in Arapahoe County, (b) the handgun remains in the vehicle at all times, and (c) when the applicant is not in the vehicle, the handgun must be kept in a locked compartment within the locked vehicle.

Employees seeking such a storage exemption must submit a written request to the Director of Human Resources with the following information:

1. Name and contact information of person requesting exception;
2. Proof that the applicant has a valid permit to carry a concealed Weapon in Arapahoe County;
3. Exact description of the handgun under consideration;
4. Location where the applicant's vehicle will be present on University property and for how long; and
5. What security measures will be taken to ensure safety.

The Director of Human Resources, in consultation with law enforcement, will make a recommendation to the C.E.O. Any written application seeking a storage exemption that is granted by the C.E.O. is valid only for the time period specified therein or for one year from the date of issue, whichever is shorter.

All decisions by the C.E.O. are final.

4. Definitions.

1. University Property. "University Property" means all property owned or controlled by the University, including all offices and parking lots leased by the University.
2. Certified Law Enforcement Officer. "Certified Law Enforcement Officer" means a person who (a) is an employee of a federal, state or local governmental agency, (b) authorized by law to engage in or supervise the prevention, detection, investigation, or prosecution of, or the incarceration of any person for any violation of law, and (c) is authorized by the agency to carry a Weapon.
3. Employee. "Employee" means any individual who is employed at the University in any capacity and includes faculty, staff, hourly workers, and other individuals whether they are serving in a full or part-time capacity.
4. Student. "Student" means any individual who is enrolled or registered to attend classes regardless of full or part-time status.
5. Visitor/Guest. "Visitor/Guest" refers to all individuals who may come to the University Property in an official or unofficial capacity, whether invited or not, to attend events, volunteer, meet with members of the University community on a temporary basis, or any other reason.
6. Weapons. "Weapons" for the purposes of this policy shall include:
  - a. All items defined as a firearm or weapon in C.R.S. § 18-12-101, including a "Ballistic knife," "Blackjack," "Bomb," "Firearm silencer," "Gas gun," "Gravity knife," "Handgun," "Knife," "Machine gun," "Short rifle," "Short shotgun," "Stun gun," and "Switchblade knife."
  - b. Shotguns, rifles, bows, crossbows, pellet guns, tazers or electronic stun weapons.
  - c. Explosives, such as grenades, blasting caps, detonators, timers, incendiary wire and other containers containing explosive substances including fireworks and black powder.

5. Procedures and Responsibilities.

The University is responsible for enforcement of this policy and will take into account the facts and circumstances of each situation, including actions taken in self-defense.

Any member of the University community, including Employees and Students, who violates this policy may be subject to disciplinary sanctions under applicable University policies.

Any Visitor/Guest who violates this policy shall be notified of the violation by the University and asked to comply. If the individual does not comply, the individual will be referred to the appropriate legal authorities, including the Arapahoe County Sheriff's Department, and may be removed from University Property and may be subject to legal penalties, including criminal trespass provisions under applicable Colorado Revised Statutes.

The University expects all employees and guests to help maintain safety and security on University property. All Employees, Students, and Visitors/Guests who have knowledge of Weapons on University Property have an obligation to report that knowledge promptly to University Officials.

6. References and Cross-references

Administrative Professional Handbook 2.12.

Approved:

Effective:

Revised: